

Key Club Kickoff Conference & Spring Zone Rally Report 2014-2015



Florida District of Key Club International

Lieutenant Governors: Dominique Small

Divisions: 26D Zone: K Date: 3/14/2015 Beginning Time: 9:30AM Ending Time: 2:30PM

Location (name and street address): St. Ignatius Catholic School, Walkers Road

City, State, zip: George Town, Grand Cayman Zone Administrator: Dawn and Lana

Was Zone Administrator Present?: Yes No

Fee collected per participant: \$5.00 CI Total collected from participants: \$200.00 CI

Total amount received from other sources: \$200.00 CI List sources: Sponsoring Kiwanis Club of Grand Cayman

Total cost of rally: \$314 CI Was food provided: Yes No If yes, describe: Buffet lunch of rice, chicken, meatballs, cake and drinks.

Complete the accompanying budget.

List titles of workshops conducted and who conducted (unless included on agenda or program: Bigger Than You- Matthew Welds, The Key to College- Diana Tibbetts, Summer Service- Dominique Small and Adults workshop- David McCampbell.

Summarize any other activities (service projects, icebreakers, etc.): Ice Breaker, Recognition Lunch

What worked or went well?: Inviting past Lt. Governors to assist with teaching workshops, having lunch at a different venue.

What would you do differently?: Keep track of time to allow everything scheduled to have adequate time.

Complete the club attendance section on the next page then answer these questions.

Total number of clubs in attendance: 5 Total number of clubs in zone: 5

Total number of Key Club members *from your zone* in attendance: 45

Total number of adults in attendance (all advisors, Kiwanians, parents, etc.): 19

Total number of others: 3 **Total number in attendance (count everyone): 67**

List names and positions of any guests from outside the zone including Key Club District officers: District Governor Lauren McAllister; Kiwanis Governor & First Lady Chuck and Emilia Gugliuzza; Kiwanis Club of South Dade Club Secretary Diana Morrell and Past Key Club Lt. Gov. Diana Tibbetts.

Attach or include the agenda that was handed out.

KCKC & SZR BUDGET

Add, change, or remove any line items

	Budgeted	Actual	Comments	Currency in KYD
INCOME				
Registration fees	\$75.00	\$200.00	**** To be Collected	
Donations				
Kiwanis	\$200.00	\$200.00		
Other				
Bank (change for fees collected at door)				
TOTAL INCOME	\$275.00	\$400.00		
EXPENSES				
Facility	\$0.00	\$0.00		
Rent				
Custodian				
Facility Charge				
Equipment				
Food				
Formal Food and Drink	\$192.00	\$264.00	Break and Formal Lunch	
Refreshments			Partially Donated by Clubs	
Supplies (plates, cups, napkins, spoons)			Donated	
Other				
Printed				
Printed	\$0.00	\$0.00	Donated	
Other supplies (pens, nametags, markers)	\$0.00	\$0.00	Donated	
Return Bank				
Tokens for Guest	\$50.00	\$50.00		
TOTAL EXPENSES	\$242.00	\$314.00		
TOTAL INCOME MINUS EXPENSES	\$33.00	\$86.00		

Spring Zone Rally Draft Agenda –Division 26D

Opening Session

- Call to Order
- Invocation
- National Song
- Introduction Guest:
 - Kiwanis District Governor and First Lady Chuck
 - District Administrator
 - District Governor
 - Zone Administrator
 - Past Lieutenant Governor 2011-2012 Diana Governor
 - Immediate Past Lt Governor Matthew
 - Sponsoring Kiwanis Club Tunica
 - All faculty Advisors
 - All Kiwanis Advisors
 - All Kiwanis
- Governor Remarks
- Remarks and Welcomes from Others
- Scripted Explanation of Officer and Endorsement Process
- Candidate speeches
 - Candidates get exactly 2 minutes to speak.
 - All candidates are to be present during each other's speeches.
- Scripted Explanation of LTG Election Process
- Adjournment to workshops

Workshops for SZR

- DCON/Awards/Contest- Matthew
- College Related- Diana
- Governor's Project- Lauren
- The Eliminate Project- Chuck
- Zero Stress- Dominique

Caucus Sessions

For District Executives and Int'l Endorsement

- Each zone is responsible for creating in advance their own caucus schedule and having copies available for each candidate, caucus moderator, David, and Amanda on the day of the rally.
- Caucus sessions will be comprised of one or more divisions. Divisions may be combined if this results in no more than approximately 60 students. Single division caucuses of more than 60 are acceptable.
- Only one candidate will be caucused in a caucus session.
- Candidates may not be present in any other candidates' caucuses (including unrelated elections) except LTG speeches, questions, and elections.
- Candidates will only introduce themselves and the position they seek (no other remarks) and get at least 3 but no more than 7 minutes to answer questions. (Candidates will be informed in advance to be prepared for 3-7 minutes of caucusing.
- Candidates must notify Zone Administrator by at least one week before the SZR that they will be attending and campaigning.
- Elections and Credentials Committee will prepare a two page handout to include: brief job description of Governor, Secretary, Treasurer, LTG, Int'l President, Int'l VP, Int'l Trustee; sample caucus questions; space for formulating questions for each position. This will be

provided in advance for each zone to make copies to hand out at SZR. Zones may add to this.

Division Council Meetings

Speeches of LTG Candidates will be followed by questions and election.

- Lt. Governor Candidates get 2 minutes to speak and 3 minutes to answer questions. Time not used for speech may be used for questions.
- Opposing LTG candidates may not be present during other's speeches and questioning.
- Ballots (blank paper) must be available for secret balloting.
- There is no "no confidence" voting in uncontested races.
- Each zone must decide if election results will be announced in DCM or only in closing session. Results will be announced in closing session regardless.

Closing Session

- Call to Order
- DCON presentation which **must** include coverage of dress code
- Other presentations/speakers
- LTG election results announced
- Benediction (optional)
- Key Club Pledge
- Adjournment