

KEY CLUB®

MINUTES OF THE OFFICIAL MEETING OF THE 2014-2015 DISTRICT BOARD OF THE FLORIDA DISTRICT OF
KEY CLUB INTERNATIONAL
CARIBE ROYALE HOTEL
ORLANDO, FLORIDA
8:30 A.M., SUNDAY, JUNE 15, 2014

Call to Order:

Governor Lauren McAllister called the meeting to order at 8:49 AM

Pledge of Allegiance:

Division 14B Lt. Governor Shane Meagher led the Pledge of Allegiance.

Invocation:

Division 10B Lt. Governor Michael Greenwald led the invocation.

Roll Call:

District Secretary Alexandra Sanchez took roll call and recorded the 2014-2015 Board Members present.

2014-2015 Board Members Present

District Governor Lauren McAllister	LTG Div 11: Abigail Wells	LTG Div 24A: Katherine Sims	ZA K-26: Dawn Campbell
District Secretary Alexandra Sanchez	LTG Div 12: Gabby Stead	LTG Div 24B: Katherine Castaner	AA Training: Donna Parton
District Treasurer Nick Azcarate	LTG Div 13: Charli Baden	LTG Div 25A: Eileen Rivery	District Admin: David McCampbell
District Webmaster Matthew Bonachea	LTG Div 14A: Connor Aspray	LTG Div 25B: Noah Shahaf	
District Editor Katt Crowdis	LTG Div 14B: Shane Meagher	LTG Div 25C: Sara Kvaska	
District Executive Assistant Kubra Khan	LTG Div 14C: Bailey Gray	LTG Div 26A: Ruben Martinez	
LTG Div 1: Morgan Denny	LTG Div 15A: Ileana Patlan	LTG Div 26B: Jose Leoncio	
LTG Div 2A: Matthew Lancaster	LTG Div 15B Alyssa Cloud	LTG Div 26C: Griffin Baker-Royo	
LTG Div 2B: Brayton Miles	LTG Div 16: Miles Lowe	LTG Div 26D: Dominique Small	
LTG Div 3: Zac Schroepfer	LTG Div 17: Ian MacDonald	ZA A&B: Heather Locke	
LTG Div 4: Taylor Paddock	LTG Div 18: Linda Martin	ZA C: Sara Matukaitus	
LTG Div 5: Borica Chhem	LTG Div 19A: Junior Pierre Louis	ZA D: Gene Leonard	
LTG Div 6: Geeta Minocha	LTG Div 19B: Emily Vance	ZA E: Amanda Saguil	
LTG Div 7: William Woulard	LTG Div 20A: Stephan Jaksch	ZA F: Richard Osso	
LTG Div 8: Jasmine Meyers	LTG Div 20B: Palak Shah	ZA G: Renee Richar	
LTG Div 9: Johnathan Thompson	LTG Div 21: Samantha Maher	ZA H: Pam Edwards	
LTG Div 10A: Justin Raman	LTG Div 22: Chase Canales	ZA I: Elizabeth Kominar	
LTG Div 10B: Michael Greenwald	LTG Div 23A: Gina Bae	ZA J: Gwen & Richard Leys	
LTG Div 10C: Estefania Baez	LTG Div 23B: Aaron Forde	ZA K-25: Lana Nudel	

Introduction of Guests:

Kiwanis Governor Matthew Cantrall and First Lady, Cheryl
CKI Governor Michelle Ocampo
Kiwanis Governor-elect Chuck Gugliuzza

Adoption and Change to Agenda

Division 26A Lt. Governor Ruben Martinez moved to change the Board Meeting agenda, and adopt the agenda. The motion was seconded and carried.

Approval of the House of Delegates

Division 21 Lt. Governor Samantha Maher moved to approve the House of Delegates minutes. The motion was seconded and carried.

Approval of the Spring Board Meeting Minutes

Division 23B Lt. Governor Aaron Forde moved to approve the Spring Board Meeting Minutes. The motion was seconded and carried.

Motion to approve the resignation of LTG Dylan Fawcett

Webmaster Matthew Bonachea moved to approve the resignation of Division 12 Lt. Governor Dylan Fawcett. The motion was seconded and carried.

Approval of Appointments

The Board seconded and carried without discussion the appointment of District Webmaster Matthew Bonachea, District Editor Katt Crowdis, District Executive Assistant Kubra Khan, and Division 12 Lt. Governor Gabby Stead.

Installation of Appointed Officers

Kiwanis Governor-elect Chuck Gugliuzza gave his remarks.

Approval of Committee Chairs:

Division 11 Lt. Governor Abigail Wells moved to approve the appointment of the committee chairs:

- FLOF – Nick Azcarate
- Awards – Eileen Rivery
- Elections and Credentials – Zac Schroepfer
- Scholarships – Shane Meagher
- Service and Major Emphasis – Katherine Sims
- DCON - VACANT
- Governor’s Project (SNAP) – Taylor Paddock
- The Eliminate Project – Michael Greenwald
- Education and Membership Development Committee – Stephan Jaksch

The motion was seconded and carried.

Executive Committee Reports:

Governor Lauren McAllister:

Over approximately the past month and a half I have served as Governor I have completed a variety of tasks to establish our board and create a solid foundation. These tasks include the following: deciding on committees; appointing committee chairs and assigning every board member to a committee; establishing committee directives; preparing presentations, meetings, and reports for this Training Conference; aiding in the promotion of ICON and decisions aligned with our upcoming trip to Anaheim; and establishing District Goals for the 2014-2015 year. I have also attended the Governor’s and Administrator’s Training Conference (GATC) in Indianapolis to learn about how to best serve our District. In addition, I have made numerous phone calls to Lt. Governors, sent text message reminders, and responded to e-mails providing feedback.

District Secretary Alexandra Sanchez:

Since my election as District Secretary, I have worked through the OPR system issues and guided secretaries around the “error” messages they were receiving. The Board Directory has been updated with our current officers, and the District Hours spreadsheet for the months of March and April have also been updated. While looking through each Pride Report, I have been contacting and responding to secretaries (through Facebook, text messages, emails, and phone calls) on how to correctly fill out their Pride Reports, and have addressed common Pride Report issues in my June newsletter. I have also created an app for secretaries to find resources and have been using the Remind101 text messaging system to send reminders. I’ve worked with a few Lieutenant Governors by helping them find solutions as to how to contact their clubs if they have not submitted an OIF, providing possible service projects and ideas, and answering any general questions. Looking forward, I will be working to increase OIF and Pride Report Submissions by tracking and creating lists by division of clubs that are succeeding with these reports.

District Treasurer Nick Azcarate:

As far as our Florida District’s finances go, we currently have a balance of \$162,472.89 in our Operating Funds, \$13,814.68 in our FLOF Funds, and \$231,331.84 in our Conference loss and other reserves. From DCON until now, I have been working on approving reimbursements and payments from the District. I’ve also been updating and emailing out the club file reports on a weekly basis, as Key Club International releases their reports every Wednesday. Through these club files, I’ve made it a goal of mine to increase membership in all of our clubs that are currently have less than 20 members. Just this week, I published a document on Membership Growth Ideas that I would like you to use within your divisions. At this time, all Officer Information Forms for clubs should be submitted, so I plan on beginning my individual calls to Club Treasurers within the next few weeks. The Executive Committee has also begun reviewing the budget for this upcoming year. We have met with the Florida Kiwanis executives about this. Once we approve the budget at our Fall Board Meeting, the Florida Kiwanis District will approve our budget.

District Editor Katt Crowdis:

Over the past month since I was appointed to serve as District Editor, I have been very busy. I was hard at work creating this year’s first publication of The Sunshine Source. I gathered from throughout the District pictures for the DCON article and service project examples for the Summer of Service article. This Tuesday (June 10, 2014), I published the first issue of The Sunshine Source. During the time between this meeting and the publication date, I have also worked on increasing the awareness and readership of The Sunshine Source. Additionally, I have helped Lieutenant Governors with improving the quality of their monthly communications by proof reading and ensuring the proper use of graphic standards. To assist with creating newsletters, I created a graphic standards PowerPoint and sent out templates. I have encouraged all Lieutenant Governors to send out their monthly communication by

sending multiple reminders about the due date. During the month, I have also answered a variety of questions that Board members have had.

District Webmaster Matthew Bonachea:

Since my appointment, I have resolved numerous issues with the OPR system, updated the district website to reflect the new board and administrators, and updated distribution groups to reflect committee chairs and advisors. I am still currently working on fixing the floridakeyclub.org email addresses to be functional again; this should be completed in about two to three weeks. Thank you for all of your patience and cooperation in dealing with this maintenance. A few reminders: Please continue using floridakeyclub.com emails until further notice. Also, if you do not have Microsoft Office, please contact me so we can work to get you this essential software. Email groups have not changed with the exception of the addition of a Committee Chairs' Group. Emailing the group at chairs@floridakeyclub.org will contact all Committee Chairs, the Executive Committee, and all Zone and District Administrators. This year my goal is to take a centralized approach in the way the Lt. Governors communicate with their divisions. More information on how this will take place will be discussed in the near future.

Executive Assistant Kubra Khan:

From being appointed as Executive Assistant to now I have worked with Lauren and David completing assignments they have for me. I've updated the LTG monthly reporting spreadsheet to include the 2014-2015 Lieutenant Governors. In the upcoming weeks I plan to attend our organizations International Convention and continue serving our Florida District Board.

Approval of Executive Committee Reports:

Division 26A Lt. Governor Ruben Martinez moved to approve the Executive Committee Reports. The motion was seconded and carried.

Old Business:

No old business to report.

New Business:

ICON: No new business to report.

Fall Board Meeting: The Fall Board Meeting will be held during August 1st-3rd in Tampa. Committee reports and documents will be approved by the Board at the Fall Board Meeting.

Kiwanis DCON: Kiwanis DCON will be held during August 21st-24th. Parent's approval must be submitted to Governor Lauren by the night of June 15th, 2014 in order for Board members to be considered to attend.

Other Business:

KUDOS

Governor's Remarks:

The ELIMINATE Project Pieing fundraiser was moved to the Fall Board Meeting. Six additional pies will be available for ELIMINATE donations, making a total of 10 pies for the event.

Kiwanis Governor's Remarks:

Kiwanis Governor Matthew Cantrall gave his remarks. He mentioned that we have been given the tools to lead our District and we must create a vision for a better tomorrow, and never let others tell us we cannot do something. Lastly, he told the Board that he believes in them.

CKI Governor's Remarks:

CKI Governor Michelle Ocampo gave her remarks. She discussed the difficulties of being a teenager but we must be great friends, celebrate what's right in life, and remember that it's about the legacy we leave behind rather than the title we hold. Lastly, she thanked the Board.

International Trustee's Remarks:

International Trustee Avery Hitchcock was not present during the Summer Board Meeting, however, he sends his remarks and states that he is excited for ICON. He also thanked the Board for their hard work.

Zone Administrator's Remarks:

Zone G Administrator Rene Richar gave her remarks.

Assistant Administrator of Leadership

Assistant Administrator of Leadership Donna Parton gave her remarks.

District Administrator's Remarks:

District Administrator David McCampbell gave his remarks.

Key Club Pledge:

Lt. Governor Division 11 Abigail Wells conducted the Key Club Pledge

Adjournment:

Governor Lauren McAllister officially adjourned the meeting at 9:46 AM

A handwritten signature in black ink, appearing to read "Alexandra Sanchez". The signature is stylized with large, flowing loops and a prominent flourish at the end.

Alexandra Sanchez - 2014-2015 District Secretary