

Spring Zone Rally Caucus Moderating Script

*Begin at ___ AM/PM * Hello! I am Division __ Lieutenant Governor _____ and I will be your moderator for today's caucusing session.

Today, you will hear from __ candidates: _ for District Governor, _ for District Secretary, _ for District Treasurer, and _ for International Trustee. During this time, each candidate will have 5 minutes to answer your questions.

Here is the list of Rules for the Questioning of ALL Candidates:

1. ALL questions must be Key Club APPROPRIATE.
2. The Moderator is responsible for calling on questioners (NO SHOUTING OUT QUESTIONS)
3. All Moderator decisions on appropriateness of questions are final.
4. NO ADULTS may ask questions.
5. Candidates are not to be asked questions that directly compare themselves to other candidates.
6. ALL questions must be directed towards the candidate.

If there are any questions regarding these policies, please ask now. *pause to answer any questions* Please remember to wait until I acknowledge you before asking the candidate a question once acknowledged please stand, and state your name and school. The first candidate will join us shortly and their names is ___ _____ running for _____.

Wait until set time to allow first candidate to enter

Door keeper: Candidate at the door.

Candidate: Permission to enter?

Moderator: Permission granted.

Candidate: *begins four minute question session*

Moderator: (If there are any questions that you or your co-moderator find inappropriate or irrelevant to Key Club, strike the question down by saying "That is an inappropriate question.")

Repeat highlighted process for all candidates that enter. Refer to Caucus schedule for when to allow candidates to enter.