

## Florida District of Key Club International, Inc.

### **Guidelines for Local Kiwanis Club Financial Support of Key Club District Board Members**

#### **Why should Kiwanis clubs financially assist Key Club district board members?**

District board members provide functions that serve and strengthen the District's member Key Clubs. As such, these leaders provide a service that is ultimately the responsibility of each and every Kiwanis club that sponsors a Key Club. They spend enormous amounts of time in their positions and neither they nor their families should have a financial burden as well. It is preferred that all Kiwanis clubs share in that expense by dividing costs fairly among all clubs. Financial support from Kiwanis would afford our future leaders the opportunity to accomplish their duties without additional financial burden and help Kiwanis carry out its required responsibilities to its Key Clubs.

#### **How many board members need Kiwanis assistance?**

There are 49 student board members in Florida. A Kiwanis division may have as many as four Key Club Lt. Governors (though it is usually one or two) and one or more executive board members or appointed committee chairs. All of these leaders provide valuable services to Key Clubs in Florida.

#### **Don't board members get financial assistance from other sources?**

Key Club members, through their dues, and the Florida Kiwanis Foundation, through a generous grant, provide some assistance. Board members have all of their travel, food, and lodging for board meetings paid from these sources. In addition, district and international convention costs are *partially* subsidized by the district. All other expenses are borne by the board members or their families.

#### **How much assistance does a board member need?**

Student out-of-pocket expenses include the unsubsidized convention costs, travel around the division and zone for DCM's and training conferences conducted by the board member, and other expenses such as communication and copying costs. In addition, Kiwanis clubs can assist, and by doing so become more involved with Key Club, by providing snacks at Key Club DCM's and meals and other assistance at conferences and other events conducted in the local area. Assistance by Kiwanis clubs may come from the club's community service account.

#### **How are board members expected to proceed with seeking financial assistance from Kiwanis?**

The preferred procedure is for the student leader to contact the Kiwanis Lt. Governor to discuss the best way to approach the Kiwanis clubs, which may be an appeal at a Kiwanis DCM. Key Club board members may also make an appeal directly to the Kiwanis clubs in their division. Each board member making such a request is expected to prepare a budget that shows what their expenses are likely to be and how much they are requesting.

*For questions about these guidelines, please contact the Key Club Zone Administrator in your area.*