

Registration Checklist

While chaperones complete items in the “Adults” column and one or two students complete items in the “Students” column, the remaining students may visit the Endowment Fund table in the Sebastian Pre-function area and then join the mixer in **Sebastian I-2, I-3 and I-4** to enjoy snacks, drinks, and other activities.

Students waiting for room keys may NOT congregate in other areas of the hotel.

Students

- 1. House of Delegates Registration (Panzacola prefunction)**
Two Delegates per school complete certification forms to participate in House of Delegates and receive Delegate ribbons (if they are not in your registration packet.)
- 2. Awards & Contests Drop-off, Talent/Oratory Entry, and Name-tag Ribbon Pickup (Panzacola H-1)**
Drop off all contest entries with Google Form attached. Pick up pre-DCON awards winners' package.
 - The table for the Oratory and Talent Contests will be just outside Awards room.
 - Pick up name badge ribbons (i.e. president, governor's citation, etc).
- 3. Volunteer Sign-in (Sebastian I-1)**
 - DCON volunteers sign in for name tag banner and wristband.

Adults

- 1. Conference Registration (Sebastian Registration)**
Pick up registration envelope and submit students' Medical Authorization and Code of Conduct forms if not previously emailed.
- 2. T-shirts and Souvenir Bags Pick-Up (Sebastian Prefunction)**
Pick up conference shirts and souvenir bags.
- 3. Wristband Pick-Up and SAA (Sebastian I-1)**
 - Pick up bands for all students and adults.
 - Drop off Permission to Leave Forms for students leaving the conference early.
- 4. Hotel Room Key Pick-up (Panzacola Registration)**
Room keys are normally available after 3:00 PM. Text @fldcon2019 81010 to receive notifications when your school's rooms are ready.

