

KEY CLUB®

MINUTES OF THE OFFICIAL MEETING OF THE 2018-2019 DISTRICT BOARD OF
TRUSTEES OF THE FLORIDA DISTRICT OF KEY CLUB INTERNATIONAL
CLARION INN BUENA VISTA
ORLANDO, FLORIDA
9:00 A.M., SUNDAY, JUNE 17, 2018

Call to Order:

Governor Sohayla Eldeeb called the board meeting to order at 9:30 am.

Roll Call:

District Secretary Emily Burris took roll call and recorded the 2018-2019 Board Members present.

2018-19 Board Members Present:

District Governor Sohayla Eldeeb	LTG Div. 14A Sydnee Vance	LTG Div. 26D Leah Robinson
District Secretary Emily Burris	LTG Div. 14B Emily Lewis	DCON Co-Chair Tara Garner
District Treasurer Yohanna Torres	LTG Div. 14C Angelena Baldi	DCON Co-Chair Robby Witten
District Editor Gabriel Layne	LTG Div. 15A Justin Gonzalez	District Admin. Donna Parton
District Webmaster Dominic Martinez	LTG Div. 15B Haven Gray	Assistant District Admin. Sam Kerce
Executive Assistant Maria Lakdawala	LTG Div. 16 Caroline Maccio	ICON & Finance Admin. Bob Parton
LTG Div. 1A Keegan Simmons	LTG Div. 17 Abby Daunt	Zone Administrator A Jack Gander
LTG Div. 1B Campbell Taylor	LTG Div. 18 Aitana Burman	Zone Administrator B Marcus Williams
LTG Div. 2A Mary Mason White	LTG Div. 19A Shaun Mitchinson	Zone Administrator C Beverly Baird
LTG Div. 2B Jocelyn Hurst	LTG Div. 19B Jason Loo	Zone Administrator D Bob Filichia
LTG Div. 3A Kiara Thompson	LTG Div. 20A Zachary Speaks	Zone Administrator E Jim Powell
LTG Div. 3B Shivam Dave	LTG Div. 20B Alexis Bennett	Zone Administrator F Richard Osso
LTG Div. 4 Karli Jennings	LTG Div. 21 Kyle Felter	Zone Administrator G Garry Frechette
LTG Div. 5 Kacey Mae James	LTG Div. 22 Leeandre Alexandre	Zone Administrator H Pamela Edwards
LTG Div. 6 Jade Webby	LTG Div. 23A Rebecca Schneid	Zone Administrator I Elizabeth Kominar
LTG Div. 7 Kiersten Larsen	LTG Div. 23B Nicolas Zamora	Zone Administrator J Richard and Gwen Leys
LTG Div. 8 Chase Olivanti	LTG Div. 24A Belle Frahm	Zone Administrator K-25 Lana Nudel
LTG Div. 9 Derek Nhieu	LTG Div. 24B Dalya Ackerman	Zone Administrator K-26 Dawn Campbell
LTG Div. 10A Sophia Dasilva	LTG Div. 25A Emily Fienco	Zone Administrator L Cleve Tinsley
LTG Div. 10B Emily Evans	LTG Div. 25B Elizabeth Feldman	Zone Administrator M Margaret Williams
LTG Div. 10C Valeria Rios	LTG Div. 25C Stara D'Haiti	
LTG Div. 11 Azaria Watkins	LTG Div. 26A Rodrigo Nieto	
LTG Div. 12 Alexis Henry	LTG Div. 26B Diana Durand	
LTG Div. 13 Aman Patel	LTG Div. 26C Anna Langley	

Introduction of Guests:

Kiwanis Governor Todd Smith
Kiwanis Governor Elect Steve LeBlanc & his wife Chris LeBlanc
Vice Governor Allen & Roger Yergovich
CKI District Governor Diamond Picharo
CKI Board Members

Adoption of the Agenda

DCON co-chair Robby Witten moved to approve the adoption of June Board Meeting agenda. Motion was seconded and carried.

Approval of House of Delegates Minutes

Division 1B Lieutenant Governor Campbell Taylor moved to approve House of Delegates minutes. Motion was seconded and carried.

Approval of Spring Board Meeting Minutes

DCON co-chair Tara Garner moved to approve the Spring Board Meeting minutes. Motion was seconded and carried.

Approval of Resignations

Division 1A Lieutenant Governor Keegan Simmons moved to approve the resignation of Division 16 Lieutenant Governor Jennifer Andres-Solis. Motion was seconded and carried.

Approval of Appointments

Division 26D Lieutenant Governor Leah Robinson moved to approve the appointments of DCON co-chairs Tara Garner and Robby Witten, Executive Assistant Maria Lakdawala, and Division 16 Lieutenant Governor Caroline Maccio. Motion was seconded and carried.

Installation of Appointments

Governor elect Steve LeBlanc thanked Caroline Maccio for stepping up to the position of Division 16 Lieutenant Governor. She agreed to her terms and was officially installed for the 2018-2019 Key Club Year.

District Governor Report:

- Since elected into my position during DCON, I have attended GATC in Baltimore with our District Administrator, Donna Parton. I formed strong bonds with governors around Key Club International. Also, I attended CKI DOTC, and met with the Kiwanis Family Chair to establish our vision goals. I have reviewed and edited the committee descriptions, sent out the committees survey, prepared the district goals including leadership and service, reviewed the LTG reports, and organized all the 5% membership reports for consistence reference. Furthermore, I reviewed and edited the Agendas for LTC and our June Board Meeting, submitted my KeyFeed and Sunshine Source articles, and consistently replied to emails. I have communicated with our International Trustee, LTGs, and with Read ConnIgo in becoming partners to promote the Governor's Project. Moreover, I have found and appointed a Lieutenant Governor for Division 16. That concludes my report.

District Secretary Report:

- Since being elected into my position, I distributed the DCON Board Meeting Minutes and updated the 2018-2019 District Board Directory. In addition, I refined the District Board Data Sheet with the

correct contact information of the newly installed Board of Trustees. To ensure Pride Reports were sent promptly and with accuracy, I submitted due date reminders and clarified the definition of a service hour.

- From here, I worked exclusively with Webmaster Dominic and Governor Sohayla on the Keycommunity System. This system will be a universal hub for all Florida District reporting systems including Pride Reports, Officer Information Forms, and Lieutenant Governor Reports. I submitted my Key Feed articles for the months of May and June in addition to our two editions of The Sunshine Source.
- I have updated our constant contact list according to recent OIF submissions and am working on mass emails to be sent out to the entire district. Finally, I offered insight to the executive video tutorials and worked with Governor Sohayla to create Service Hour and Membership goals for the district. This concludes my report.

District Treasurer Report:

- Since being elected into my position I have reached out to all the clubs that have not paid their dues by emailing every Key Club advisor and every Kiwanis advisor. I promoted and anticipated the importance of submission of club dues. I did this by attaching an instructional “How to Submit Club Dues.” video that walks through the steps of submitting dues. Since then 14 clubs have submitted dues. Which means that the Florida District went from 22,047 members to 22,517 members throughout the last two months into my term.
- I attended our RLT & Executive Board Meeting, as well as DOTC. I have also created animated videos, and flyers to promote FLOF. I composed 30 questions that are focused on financial literacy and will be incorporated at Spring Zone Rally’s during my financial literacy tournaments. I have also presented the amount of money needed for my tournaments.
- I have since then created different flyers to promote the Marjory Stoneman Douglas Fund. And in total have completed 34 vouchers. This concludes my report.

District Editor Report

- Since my installment at DCON, I have developed the May/June Summer Issue of *The Sunshine Source*, May KeyFeed, June KeyFeed, and most recently the July/August Back to School Issue of *The Sunshine Source*. I have successfully completed two rounds of Monthly Electronic Bulletin corrections, having all 43 MEBs revised and sent back to Lieutenant Governors by the 3rd of the month. From these MEB revisions, I have created lists of common errors for Zone Administrators to use when I am no longer helping with revisions, as well as for future District Editors so they have an idea of what to look for as they learn at the beginning of their terms. I have also been reviewing and organizing all club newsletters that are sent to me and responding to any questions asked by Club Editors around the Florida District. Finally, I continue to assist those in need of assistance on the District Board with issues pertaining to graphic standards, MailChimp, and creating a presentation. This concludes my report.

District Webmaster Report

Since DCON, I have done the following:

- Implemented Slack to replace GroupMe as our messaging platform
- Implemented Freedcamp as a project management system
- Set up and troubleshooted LTG email accounts
- Facilitated workshops at RLTs

- General updates to the website
- Creating a layout for the new District Website
- Obtained contact information for clubs for Constant Contact
- Created the 2018 ICON page
- Enabled Google Meets and the Gmail redesign
- Fixed the OIF system to correctly display Lt. Governor reports and OIFs for the new year
- Helped clubs log into the OIF system and Keycommunity sites
- Created a mockup and developed pages for the updated Keycommunity site
- Got a cost estimate for an outside company to work on the Keycommunity site
- Am currently working with Google to fix our email name problem

This concludes my report.

Executive Assistant Report

Since being appointed to my position,

- I have spoken to the former Executive Assistant to update all LTG tracking sheets to contain your information.
- As my main duty, I have continuously been recording you MEBs, Monthly Reports, and DCMs. Up till now, the Introduction Letters, both the May and June MEBs, the April Monthly Report, and any DCMs held in the past three months have been recorded.
- I am working on creating Mail Merge Templates to send you constant updates on your current progress.
- Along with this, I worked on collecting Board Shirt Sizes and corresponding with Division 16 in the absence of a Lieutenant Governor, by creating and sending out a MEB to all clubs in the division.

This concludes my report.

Old Business

N/A

Approval of 2018-2019 Budget

Division 21 Lieutenant Governor Kyle Felter moved to approve the 2018-2019 Budget. Motion was seconded and carried.

August Board Meeting

Governor Sohayla introduced that the Rosen Centre will host the August Board Meeting

Kiwanis Governor's Remarks

Governor Todd celebrated all the fathers in the room as it was Father's Day and asked the board if they had a great time at their LTC. He reassured Governor Sohayla that this board will achieve many things during their term. He acknowledged Governor Sohayla's goals and told the Board of Trustees to form their own hand-written goals for their individual division to achieve 300,000 service hours. Governor Todd encouraged Lieutenant Governors to look onto the future and create their own goals outside of Key Club such as potential careers, life, and family. He encouraged Lieutenant Governors to collaborate with and join Kiwanis in the future. He asked the board to invite adults to join Kiwanis to grow the organization. In exchange, he will personally install the Kiwanis member. He told the board about the story of his first installment as the tragedies of Pulse happened and how the Kiwanis family continues to create a positive atmosphere despite these tragedies.

Governor Elect Remarks

Governor Elect Steve Le Blanc thanked Governor Todd for his speech and reminded the board that his vision surrounds the Kiwanis family. He told the board that every time he visits the Florida District Board he is marveled by the board's accomplishments and admires the drive and passion of the members and how they conduct themselves. He hopes they have some resemblance of understanding the skills they are learning amongst their term alongside their Administrator Donna Parton. He told the board they will admire the time management skills and responsibilities in the future and how they will allow the members to make a positive influence on their communities and make the world a better place. He stated the board gives the administrators hope for a better future and how they stand back in awe.

He reminded the board that it is Father's Day and the anniversary of 30 years of his father's passing. He valued his father's focus on education, service to the community, and devotion to his career. Regarding his theme of family, he emphasized family comes first, education second, and Kiwanis family comes third. He asked the board to spend intimate time with their families and cherish every moment.

CKI Governor

CKI Governor Diamond Picharo thanked Governor Todd and Governor Elect for their words. She informed the board of her Key Club experience and to listen to the advice of administrators. She thanked Governor Sohayla, the CKI board, and the Board of Trustees. She encouraged the board to collaborate with CKI, build new clubs, and help expand the Kiwanis Family. She told the board that CKI has been in their shoes and is open to offering advice about college life.

She informed the board of her Governor's project Minding Mind, and encouraged the board to prioritize mental health and take advantage of the resources and support they have. She looks forward to spending time with the board at International Convention.

Zone Administrator Remarks

Mrs. Leys

She shared that in previous years as Zone Administrator, she traditionally saw Zone Administrators as individuals who guide the board and gently lead them into their leadership role. Now, as she learned, certain life experiences have changed her perspective. She stated that the board's voices are being heard around the world and help make positive changes in our world. She defined her mentorship role as a partnership in which administrators share their ideas and advocate for what is needed and relevant in our communities. She provided the quote, "You are the ones we have been waiting for".

Bob Parton

He noted the reason he brings his children is because the board are role models for Noah and Bella. He also wished his wife Donna Parton happy birthday.

Bob Filichia

He stated how much the board affected him. He told a story of a member who worked for him, made a major impact in her community, and made a major impact on his life.

Sam Kerce ADA

He noted a lot of what he was going to say had been said. He told the story about past ADA David Campbell. When he was back in high school, one day he was speaking with a fellow student, and following high school ran into the same student. He told David that by talking to him on that particular day, he decided not to kill himself. He is now married with children and living his best life.

He used this story to explain that we are not always aware of the impact we have on individuals and how the brightest, positive people in this room even have some dark, struggling moments. So, he encouraged the board to be kind to all and reach out to all board members.

He informed the board of the stress that comes alongside the position of the Board of Trustees being a student, worker, board member, and how that effects the time management. He applauded the tasks the board members took on but noted that stressful moments should not allow him to break down and set aside time needed for themselves to avoid quitting their position and how administrators understand what they are going through.

He wrote down what he was going home to do: rest, journal, smile, and talk to someone he loves. He reminded the board that at the end of the day, the board are still kids and to cherish the time they have now in their youth and the fun that comes alongside the journey.

Donna Parton DA

She told the board she was excited for having a successful LTC and board meeting and all that the board does. She encouraged the board to spend time with their fathers and fellow family members. She thanked the CKI members for all that they did for the board including room checks and watching her children and being spectacular role models.

She thanked her zone administrators for their devotion to the organization. She told the board that she knows they will do amazing things in the future. She proceeded with introducing the “Kudos Bar” activity and to make remarks brief. She gave her bar to Miss Heather.

Donna Parton reminded the board to take pictures and their tents

Adjournment

District Governor Sohayla Eldeeb adjourned the meeting at 10:05 am.

Respectfully submitted,

Emily Burris

District Secretary