

House of Delegate Meeting of the 2013-2014 District Board of the
Florida District of Key Club International
Rosen Shingle Creek Resort and Spa
Orlando, Florida
12:16pm, Saturday, April 26, 2014

Call to Order:

Governor Trina Sessions called the meeting to order at 12:16pm.

Key Club Pledge:

Executive Assistant Damani Eason led the Key Club Pledge.

Invocation:

Division 11 Lt. Governor Abby Wells provided the invocation.

Introduction to Guests:

Governor Trina Sessions introduced all the guests at the head table including all of the following: District Webmaster Nick Azcarate, District Editor Sabrina Moore, Executive Assistant Damani Eason, District Treasurer Shane Meyers, District Secretary Lauren McAllister, District Administrator David McCampbell, Assistant Administrator of Training Donna Parton, International Trustee Avery Hitchcock, and Florida Kiwanis Governor Matthew Cantrall.

Rules:

Governor Trina Sessions informed all the delegates of the Standing Rules for the House of Delegates. Lt. Governor of Division 2A Hunter Bell moved to adopt the rules of House of Delegates, the motion was seconded and carried.

Credentials Report:

Elections Chair Chase Craig announced that International has said that as of April 26, 2014 the Florida District has 347 active clubs. He informed that there were 361 delegates and 35 delegates at large which totals 396 delegates representing 184 clubs in attendance. He explained that for 50% plus one of the votes has to be 199 delegates and for two-thirds of the votes has to be 264 delegates.

Candidates:

1. International Trustee:
Each candidate spoke for one minute and then answered questions for two minutes.
2. Governor:
Each candidate spoke for one minute and then answered questions for two minutes.
3. Secretary:
Each candidate spoke for one minute and then answered questions for two minutes.
4. Treasurer:
Each candidate spoke for one minute and then answered questions for two minutes.

Kiwanis Governor-Elect Remarks:

Kiwanis Governor-elect Chuck Gugliuzza's remarks were read by Governor Trina Sessions.

Elections Results:

Elections Chair Chase Craig gave the results for the election. Club Secretary Alexandra Sanchez was elected to the position of District Secretary, District Webmaster Nick Azcarate was elected to the position of District Treasurer, District Secretary Lauren McAllister was elected to the position of District Governor, District Treasurer Shane Meyers and Division 14A Lt. Governor Kathryn McAllister were endorsed for International Trustee, and Division 17 Lt. Governor Tyler McNanna was endorsed for International Vice President.

Amendments:

The following amendments to the District Bylaws were considered by the House of Delegates. Proposed additions appear in underlined text. Proposed deletions appear as strikeout text.

Proposed Amendment 1:

Corrections and Consistency Related to Change in Name to District Education and Leadership Conference

Florida District of Key Club Board of Trustees recommends this amendment be approved by the delegates.

ARTICLE V OFFICERS

Section 2. The District Governor shall appoint individuals from member Key Clubs to the office of District Webmaster, District Editor, and District Executive Assistant within thirty (30) days of the election of the District Governor. Applications for the office of District Webmaster, District Editor, and District Executive Assistant shall be made Available to all member clubs at least sixty (60) days prior to the date of ~~convention~~ the District Education and Leadership Conference (District Conference). Applications may be made available by electronic means. The District Governor, with the advisement of the District Administrator and with the consent of the District Board of Trustees, shall select and appoint a District Webmaster, District Editor, and District Executive Assistant from among the qualified applicants for office. In addition, the District Governor, with the advisement of the District Administrator and with the approval of the District Board of Trustees, may also appoint different members to the District Board of Trustees to serve as Standing Committee Chairs.

Section 3. Each District Officer and appointed board member shall be an active member of a club in good standing in the District. Each Lieutenant Governor shall be an active member of a club in the division from which he/she is elected. No District Officer shall be elected to office who will graduate before the next succeeding District ~~Convention~~ Conference.

Section 4.

- a. Each Lieutenant Governor shall be elected at a Divisional Caucus held as a part of the Spring Regional Rally. If a valid election cannot be held at the Spring Regional Rally, a Lieutenant Governor may be elected at a Divisional Council Meeting (DCM) at which the Assistant Administrator or his/her designee is present. If a tie results, or a quorum is not attained, the Division shall reconvene at the District ~~Convention~~ Conference to elect the Lieutenant Governor. A quorum shall be defined as one-third (1/3) of the Division's dues paid clubs. The District Governor shall appoint the Lieutenant Governor, with the approval of the District Board of Trustees, if no Lieutenant Governor has been elected by the close of the annual District ~~Convention~~ Conference.

- b. The District Governor, the District Secretary, and the District Treasurer shall be elected at the annual Florida District ~~Convention~~ Education and Leadership Conference.
- c. All members in good standing shall be eligible to run for any District Office and to have their names placed in nomination from the floor during the first general session of the annual District ~~Convention~~ Conference. Upon the conclusion of the first general session, nominations shall be permanently closed. All candidates so nominated shall have the same privileges of participating in caucuses, preparing and displaying campaign literature, and speaking before the House of Delegates.

Section 5. The District Governor, the District Secretary, and the District Treasurer shall be installed in office during the annual District ~~Convention~~ Conference at which they are elected. The Lieutenant Governors shall be installed in the office during the next annual District ~~Convention~~ Conference following their election. All District Officers shall serve a term of one (1) Key Club year from their installation during one District ~~Convention~~ Conference to their retirement at the following District ~~Convention~~ Conference.

Section 6.

- d. The District Secretary shall keep all records of the District Conference and the meetings of the District Board of Trustees and the meetings of the Executive Committee of the District Board. The District Secretary shall submit a report at each meeting of the District Board and at such other times as the District Governor or the District Board may require. The District Secretary shall be responsible for tracking service hours performed by members of the District and reporting such hours monthly. The District Secretary shall perform such other duties as may be assigned to him/her by the District Governor or the District Board of Trustees.

ARTICLE VI
BOARD OF TRUSTEES

Section 8. Any candidate wishing to be endorsed by the District for any Key Club International office, if endorsement by the delegates at District ~~Convention~~ Conference is not sought, must request endorsement by the Board of Trustees no later than the closing of the first official Board of Trustees Meeting.

ARTICLE VIII
CONVENTION DISTRICT EDUCATION AND LEADERSHIP CONFERENCE

Section 1. A ~~Convention~~ District Education and Leadership Conference (District Conference) of the Key Clubs in this District shall be held once in each calendar year at such place and date as negotiated by the Executive Director of the Florida District of Kiwanis in consultation with the District Administrator.

Section 2. The District Secretary shall send to each club and to the Director of Key Club International an official call to the annual ~~Convention~~ District Conference at least sixty (60) days prior to the date of ~~Convention~~ District Conference. The official call may be made by electronic means. The District Board of Trustees shall have full supervision and management of all ~~Conventions~~ District Conferences under the supervision of the Key Club District Administrator and the Florida Kiwanis Board of Trustees.

Section 3. Each club in good standing shall be entitled to two (2) delegates and two (2) alternates in any ~~Convention~~ District Conference.

Section 4. The members of the District Board of Trustees shall be delegates-at-large at all ~~Conventions~~ District Conferences.

Section 5. Each accredited delegate shall be entitled to vote on each question submitted in any ~~Convention~~ District Conference. There shall be no voting by proxy.

Section 6. In the absence of the District Governor from any ~~Convention~~ District Conference, the District Secretary shall serve as Chair.

Section 7. A quorum at any ~~Convention~~ District Conference shall comprise the official delegates present and representing not less than one-third (1/3) of the total number of clubs within the District designed as being in Active status by Key Club International.

Section 8. Within fifteen (15) days after any ~~Convention~~ District Conference, the District Secretary shall make a report of the proceedings of the ~~Convention~~ District Conference including a synopsis of all actions taken and shall transmit a copy therefore to the members other District Board of Trustees, the Director of Key Club International, and the Governor and Executive Director of the Florida District of Kiwanis.

Section 9. Each annual District ~~Convention~~ Conference Program shall include the following:
d. Appropriate awards presented to the various clubs and/or individuals in all District ~~Convention~~ Conference contests.

Section 10. Delegates to any ~~Convention~~ District Conference may endorse candidates for the offices of Key Club International to conform to policies of the Board of Trustees of Key Club International.

ARTICLE IX

VACANCIES IN OFFICE BETWEEN ~~CONVENTION~~ DISTRICT CONFERENCE

Section 1. If between ~~Conventions~~ District Conferences a vacancy occurs in the office of District Governor, the District Secretary shall serve as District Governor for the unexpired term.

Section 2. If between ~~Conventions~~ District Conferences a vacancy occurs in the office of District Secretary, District Treasurer, District Webmaster, District Editor, or District Executive Assistant the District Governor shall appoint a replacement with the consultation of the District Administrator and consent of the District Board of Trustees.

ARTICLE X

REVENUE

Section 4. The House of Delegates meeting at an annual District ~~Convention~~ Conference may increase the dues per member with a two-thirds (2/3) vote of the delegates present. Any increase shall be limited to the maximum amount for District dues permitted by Key Club International.

Section 5. A minimum level of ~~Convention~~ District Conference reserves as directed by the Florida Kiwanis District Board of Trustees will be maintained each year in an interest bearing account.

Section 6. The Key Club District Board of Trustees shall determine in their annual budgets how any surplus revenue from ~~Convention~~ District Conference or prior year's unused operating funds shall be allocated. No surplus funds from any source, except as otherwise defined in these Bylaws, shall be restricted from being used in any part of the Key Club District's budgets.

ARTICLE XII

AMENDMENTS

Section 1. Amendments to these Bylaws shall be made only at ~~Conventions~~ District Conferences by two-thirds (2/3) vote of delegates present; provided, however, no amendment shall be

presented for adoption without the approval of the District Key Club Administrator present at the ~~Convention~~ District Conference. All proposed amendments must be submitted to the District Administrator sixty (60) days prior to opening of ~~Convention~~ District Conference. The District Administrator shall then send a copy of all proposed amendments to the presidents of each club no later than thirty (30) days prior to the opening of ~~Convention~~ District Conference.

ARTICLE XIII
ADMINISTRATIVE YEAR

The administrative year for this District shall compromise the period beginning with the first day following the annual ~~Convention~~ District Conference to the last day of the next succeeding annual ~~Convention~~ District Conference.

Division 2A Lt. Governor Hunter Bell moved to approve this amendment. The motion was seconded and carried unanimously.

Proposed Amendment 2:

Clarification in How Unspent FLOF Funds May Be Used

Florida District of Key Club Board of Trustees recommends this amendment be approved by the delegates.

ARTICLE X
REVENUE

Section 3. One dollar (\$1.00) of each District dues shall be designed for the Florida Opportunity Fund (FLOF).

- d. Funds remaining in the FLOF account at the end of the fiscal year may be designated ~~for college scholarships, and/or for convention attendance assistance for members who show financial need.~~ by the Key Club District Board of Trustees for any one or more of the following:
- i. College scholarships.
 - ii. Reduction of registration costs of the annual District Conference.
 - iii. Establishment of an endowment whose purpose shall be defined by the Florida District of Key Club Board of Trustees and consistent with the district's mission.
 - iv. Contributions to such established endowment(s).

Division 21 Lt. Governor Lily Putra moved to approve the motion. The motion was seconded and carried unanimously.

Adjournment:

There being no further business, Governor Trina Sessions adjourned the meeting at 2:36pm.

Lauren McAllister

Lauren McAllister, District Secretary
The Florida District of Key Club International