



## 2016-2017 YEAR IN REVIEW (SCRAPBOOK) CONTEST ENTRY INSTRUCTIONS

**DEADLINE: March 30, 2017 at 10 PM – (HAND DELIVERED TO AWARDS COMMITTEE AT DCON)**

### 1. INSTRUCTIONS

- Please **TYPE** the information on the Year In Review (Scrapbook) Contest Entry form and **affix** to the scrapbook.
  - The Year In Review (Scrapbook) Contest shall provide recognition to Key Clubs that best demonstrate the values of our organization via a scrapbook.
  - Any Key Club in good standing may **submit one year in review traditional scrapbook or non- traditional scrapbook for judging.**
  - The Scrapbook contest is an international contest. Eligible submissions must first be submitted to the Florida District for judging.
  - Only the first and second place Scrapbook Contest winners from the Florida District Education and Leadership Conference (DCON) will be eligible to compete in the International contest.
  - **Winning clubs, not the district, are responsible for getting their scrapbooks to the International Convention (ICON).**
  - The decisions of the judges are final and no changes, alterations, or regradings will take place after the results have been certified.
  - Contest and award criteria can be found in the Key Club Guidebook, [www.keyclub.org](http://www.keyclub.org).
- A. TRADITIONAL SCRAPBOOK**
- A Key Club may enter a (traditional) scrapbook containing pictures, examples, newspaper clippings, etc., of its activities during the club administrative year (defined as being from DCON to DCON).
  - **Each scrapbook must be divided into these categories:**
    1. Service to School
    2. Service to Community
    3. Fundraising Projects
    4. Involvement with Kiwanis Projects
    5. Major Emphasis Involvement
    6. Miscellaneous
  - **Each category must be separated accordingly by tabs.**
  - **Pages must be numbered with a table of contents** included at the beginning of the scrapbook.
  - **Judges will deduct five points for missing tabs and five points for a missing table of contents.**
  - Each entry is required to be submitted in a scrapbook binder measuring **no larger than 14 inches wide and 14 inches high**. The cover may be decorated.
  - Judging of the entry will be on a point system based on visual (50 points) and general contents (60 points).
  - **Affix to the inside front cover of the scrapbook, the original of the Year In Review (Scrapbook) Contest Entry Form** which contains the following: Key Club name, city, state, district and **an itemized statement of the total expenditures and donations** associated with the creation of the scrapbook.
  - This entry form must be signed by the Key Club president and Faculty Advisor.
  - **If the contest entry form is not affixed to the inside front cover of the scrapbook, the judges will deduct 10 points.**
  - **The scrapbook's retail cost value (including photographic materials) must not exceed the amount of \$300.**
  - Work done by Key Club members such as hand-lettering, artwork, etc., need not be included as cost items.
  - **Failure to comply with the rules will result in disqualification.**
  - Each scrapbook being judged at the international convention **MUST** be the exact same scrapbook judged at DCON.
  - **Any alterations in the scrapbook will result in disqualification.**
  - **No audio, visual, or computer equipment will be allowed as part of this entry.**
- B. NON-TRADITIONAL SCRAPBOOK**
- A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures souvenirs, examples, newspaper clippings or other representations of its activities during the club administrative year (defined as being from DCON to DCON).
  - **Each entry should adequately portray the following categories:**
    1. Service to School
    2. Service to Community
    3. Fundraising Projects
    4. Involvement with Kiwanis Family
    5. Major Emphasis Involvement
    6. Miscellaneous
  - Judging of the entry will be on a point system based on presentation (50 points) and general content (60 points).
  - **Affix to the scrapbook, the original of the Year In Review (Scrapbook) Contest Entry Form** which contains the following: Key Club name, city, state, district and an **itemized statement of the total expenditures and donations** associated with the creation of the scrapbook.
  - This entry form must be signed by the Key Club president and Faculty Advisor.
  - **The scrapbook's retail cost value (including photographic materials) must not exceed the amount of \$300.**
  - Work done by Key Club members such as hand-lettering, artwork, etc., need not be included as cost items.
  - **Failure to comply with the rules will result in disqualification.**
  - Each scrapbook being judged at the international convention **MUST** be the exact same scrapbook judged at DCON.
  - **Any alterations in the scrapbook will result in disqualification.**
  - **No audio, visual, or computer equipment will be allowed as part of this entry.**
  - **The entry must be sturdy to allow handling by judges as necessary.**



# THE FLORIDA DISTRICT OF KEY CLUB INTERNATIONAL

## 2016-2017 YEAR IN REVIEW (SCRAPBOOK) CONTEST ENTRY FORM

**DEADLINE: MARCH 30, 2017 at 10 PM – (HAND DELIVERED TO AWARDS COMMITTEE AT DCON)**

### 1. CONTACT INFORMATION

Key Club of: \_\_\_\_\_  
 Club ID#: \_\_\_\_\_ District: FLORIDA Division: \_\_\_\_\_  
 (Information must be TYPED exactly as shown in the Florida Key Club Directory found at <http://floridakeyclub.org/club-directory/> and OIF)  
 Club President's Name: \_\_\_\_\_  
 President's Email: \_\_\_\_\_ Cellphone: \_\_\_\_\_  
 Faculty Advisor's Name: \_\_\_\_\_  
 Faculty Advisor's Email: \_\_\_\_\_ Cellphone: \_\_\_\_\_  
 Sponsoring Kiwanis Club of: \_\_\_\_\_  
 Kiwanis Advisor's Name: \_\_\_\_\_

### 2. INSTRUCTIONS

**SELECT ONE:**  TRADITIONAL SCRAPBOOK or  NON-TRADITIONAL SCRAPBOOK

**PLEASE ATTACH THIS PAGE CONTAINING THE COST SHEET TO INSIDE COVER OF SCRAPBOOK ENTRY**

### 3. QUANTITATIVE ASSESSMENT

PLEASE ITEMIZE COSTS ASSOCIATED WITH CREATION OF THIS SCRAPBOOK	
COSTS	DONATIONS
Photo materials \$ _____	Materials by school \$ _____
Pages \$ _____	Materials by businesses \$ _____
Binder \$ _____	Other \$ _____
Other \$ _____	Other \$ _____
Other \$ _____	Other \$ _____
Other \$ _____	Other \$ _____
<b>Total</b> \$ _____	<b>Total</b> \$ _____
(maximum \$300)	(maximum \$300)

TRADITIONAL SCRAPBOOK	
JUDGING CRITERIA	POINTS
<b>Visuals – 50 Points</b>	
Artwork and decorations	30
News clippings and photographs	20
<b>General Content – 60 Points</b>	
Service to school	10
Service to community	10
Fundraising projects	10
Assistance to Kiwanis projects	10
Involvement with Major Emphasis Program	10
Miscellaneous	10
<b>SUM</b>	<b>110</b>

NON-TRADITIONAL SCRAPBOOK	
JUDGING CRITERIA	POINTS
<b>Presentation – 50 Points</b>	
Uniqueness/creativity of project presentation	10
Artistic value and visual appearance	20
Newspaper clippings and photographs	20
<b>General Content – 60 Points</b>	
Service to school	10
Service to community	10
Fundraising projects	10
Kiwanis Family interaction	10
Involvement with Major Emphasis Program	10
Miscellaneous	10
<b>SUM</b>	<b>110</b>

### 4. SIGNATURES

**NOTE: The Awards Committee has the right to verify that the intended signatories have signed this entry, and has reviewed the scrapbook submitted. Signing below certifies that you have reviewed the Scrapbook and the entry form.**

Faculty Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Club President's Signature \_\_\_\_\_ Date \_\_\_\_\_

### 5. SUBMISSION

Deliver this completed original Club Year In Review (Scrapbook) Contest Entry Form by **10 PM on Thursday, March 30, 2017**, to the Awards Committee at **DCON**.

- **Please do not leave the entry form at the Key Club Registration Desk; it will not be considered submitted.**
- Check the program booklet at DCON for any updated information on time and location of contest entries.
- **If your club is arriving late, please make plans to have the entry form delivered on time to the Awards Committee.**
- Your contest entry **WILL BE DISQUALIFIED** if any information requested is missing or if signatures are obtained fraudulently.
- **The entry form must be typed.**
- If you have any questions or concerns, contact the Awards Committee Chair at [awards@floridakeyclub.org](mailto:awards@floridakeyclub.org).

#### FOR OFFICIAL USE ONLY

Select as applicable one:

- This scrapbook placed **first** at district convention  This scrapbook placed **second** at district convention  
 This scrapbook was selected by other means and was approved for entry for International competition by the Key Club district administrator.  
 Key Club District Administrator (Donna Parton) Signature: \_\_\_\_\_

NOTE: Only district winners are eligible for submission to International competition. Refer to the Key Club Guidebook for additional information and deadlines.