

Florida District of Key Club International Policies and Procedures

Amendment dated August 12, 2010 as approved by the Key Club Executive Committee and the Florida Kiwanis District Board at its meeting on August 26, 2010, to be added to the existing Florida District of Key Club International Policies and Procedures and Kiwanis Board Policies to read:

Adult Background Checks

To further elaborate on Kiwanis International Procedures, Section 600, Subsection 432.7 – Background Checks: It shall be the Policy of the Florida District of Key Club and Kiwanis to require background checks on all adults registered for Key Club District Convention or otherwise acting in the capacity of chaperone for any one or more Key Club members. Background check requirements may be met by any of the following:

First --Any adult who has been cleared by the school from which a chaperoned Key Club member attends will be considered in compliance with this Policy if the school or school district to which that school belongs has a background check procedure in place to qualify adults to be overnight chaperones and the school's principal certifies in writing that the adult has met said requirement. The background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

Second --An employee of any school or school district that has a background check procedure in place that would qualify that employee to be an overnight chaperone to students of that school or any member school will be considered in compliance of this Policy if passing that background check is a requirement for employment by that school or school district and the school's principal or designee certifies in writing that the school requires background checks for employment and that the adult chaperone has met said background check requirement. The background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

Third--Any non Key Club member 18 years of age, or older, will be considered in compliance with this Policy if the adult submits to and passes a confidential background check as provided by a vendor approved by the Florida District of Kiwanis International or its representative. The background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

This policy requires the Key Club District Convention Committee to devise the forms and procedures necessary to acquire the documentation stated above, prior to the beginning of the Key Club District Convention.