



2016-2017 KEY CLUBBER OF THE YEAR APPLICATION

Submit to awards@floridakeyclub.org

DEADLINE: March 7, 2017

1. AWARD BACKGROUND

The Key Clubber of the Year award was established in 2015 for the Key Clubber who truly goes above and beyond what a Key Clubber's call to service is. This member works with his/her club, division, and Kiwanis family. This is an individual who truly demonstrates a passion for service.

- This award is presented to a Key Clubber who goes above and beyond all facets of Key Club.
- District board members cannot be nominated for this award.
- The nominated individual may be any member regardless of the position of a Key Club in good standing.
- The individual must be nominated by an officer, advisor, or lieutenant governor in his/her division.
- A district board member must endorse the nomination through a letter of recommendation before it can be judged.
- The nominee is not required to attend DCON and may know of his/her nomination.
- Only one Key Clubber each year will receive this award.
- One \$1,000 scholarship will be awarded to the recipient.

2. INSTRUCTIONS FOR KEY CLUBBER OF THE YEAR NOMINATION

The following documentation must be included with this application:

- Letter of Nomination/Summation:** This letter should be written by the nominated Key Clubber's board, advisors, sponsoring Kiwanis club, district board member or a committee of individuals within the nominating Key Club. It should provide a nomination statement, basic overview of the individual being nominated, and the reason for their nomination. **It should summarize the letters of recommendation and the individual's relation with the Key Club, Kiwanis family, and division. It should also include the reasons why the nominated Key Clubber is deserving of this honor.**
- Biographical information:** This should include how the Key Clubber demonstrates a positive ongoing relationship with the Key Club and division they are a part of. This can be through lists, photos, essays, committee reports (if they worked with a divisional committee) news clippings, etc. These items may be **no more than three pages** and must be scanned and electronically submitted with this application.
- Letters of Recommendation:** A maximum of five letters may be submitted. **The letters must be no more than two pages in length and signed by your references. One letter must be written by a district board member who is familiar with the member in order to endorse the nomination.**
- Additional information:** Up to two pages of additional information may be submitted.

3. SUBMISSION

Submit your completed application and all supporting documents **electronically by March 7, 2017**, to the Awards Committee at awards@floridakeyclub.org.

Please scan the application and all supporting documents and then attached them to the email.

Do NOT submit a picture of the application for judging.

Please only submit one application per email to the Awards Committee.

Ensure that the subject line of the email is as follows: name of the award/ and your school's name.

Your application **WILL BE DISQUALIFIED** if any information requested is missing.

Your application WILL BE DISQUALIFIED if your application is not typed.

If you have any questions or concerns, contact the Awards Committee Chair at awards@floridakeyclub.org.



THE FLORIDA DISTRICT OF KEY CLUB INTERNATIONAL

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4. INFORMATION FOR KEY CLUBBER OF THE YEAR NOMINATION

Key Club of _____

Division: _____ Zone: _____

(Information must be TYPED exactly as shown in the Florida Key Club Directory found at <http://floridakeyclub.org/club-directory/>)

Key Clubber's Name: _____

Key Club Member #: _____ Key Clubber's Grade Level: _____

Key Clubber's Email: _____ Cell phone: _____

Nominator's Name: _____

Nominator's Email: _____ Cell phone: _____

Faculty Advisor's Name: _____

Faculty Advisor's Email: _____ Cell phone: _____

School's Mailing Address _____

City: _____ State/Province: FL Postal Code: _____

Sponsoring Kiwanis Club of _____

Kiwanis Advisor's Name: _____

5. FACULTY ADVISOR AND NOMINATOR'S SIGNATURES

Faculty Advisor's Signature: _____ Date: _____

Nominator's Signature: _____ Date: _____

Without the signatures requested above, your application will be automatically **DISQUALIFIED** for this award.

If the faculty advisor is nominating, please sign both lines above.