

Caucus Guidelines

In order to ensure an orderly process and guarantee due process to all candidates involved in the elections for District office, all caucus participants will follow these caucus guidelines.

Each caucus will be assigned a moderator who will be in charge of recognizing questioners and who will ensure the orderly conduct of the caucus. Questions will be accepted at the discretion of the moderator, but will, in no event, violate any of the following guidelines:

1. The underlying purpose of our caucuses is to determine if the candidate is well versed in all areas of Key Club.
2. Each candidate must ask permission from the moderator to enter the caucus room.
3. The time limits must be strictly adhered to. If a candidate is late to arrive at a caucus room, he or she does not receive any extra time to speak or answer questions.
4. Questions will be asked in an orderly fashion. The moderator must recognize each questioner before the questioner speaks.
5. The questioner will stand and state his or her name and school before asking a question.
6. Candidates will receive the attention of the assembled delegates and be given sufficient time to answer a question before being asked another.
7. Questions will pertain to Key Club. This includes "trap" questions. No questions regarding religion, politics, sex or other matters that could be considered inappropriate or in poor or questionable taste will be allowed.
8. Hazing and any physical contact with the candidates are strictly prohibited. Requests for the candidate to perform physical feats are also strictly prohibited. Asking a candidate to compare himself or herself to another candidate is prohibited.
9. All members of a Zone must be in attendance at the assigned caucus period. No late admittance shall be permitted once the caucus period has commenced.
10. Proper decorum should be observed in the caucus room. There will be no distractions, side conversations, or use of electronic devices while a candidate is present.